

Autoflow DVI Sheet Builder

Ready-to-use AI prompt for building Digital Vehicle Inspection sheets

Provided by Autoflow | information@autoflow.com

What this is

This document gives you everything you need to build a complete Autoflow DVI sheet using a free AI tool like Claude (claude.ai). No coding required. No manual clicking through the Autoflow interface.

You will paste a prompt into Claude, attach your starter JSON file, then describe your inspection in plain language. Claude will return a finished JSON file that you import directly into Autoflow.

What you need before you start

- A free account at claude.ai (no paid plan required)
- The Autoflow starter JSON file attached to this document, or request one at information@autoflow.com
- A general idea of the categories and line items you want. You do not need a complete list. Claude will help you work through it.

Built on the CRIT framework

This prompt is structured using the CRIT method developed by Geoff Woods, author of *The AI-Driven Leader*. CRIT stands for Context, Role, Interview, and Task. Rather than dumping a list of instructions at the AI and hoping for a good result, CRIT turns the AI into an active thought partner that asks you the right questions before it builds anything.

The result is an inspection sheet that reflects exactly how your shop works, not a generic template.

Step 1: Start a new conversation in Claude

Go to claude.ai and start a new chat. Attach the starter Autoflow JSON file. Then paste the full prompt below as your first message.

Copy everything in the shaded box below and paste it as your first message to Claude. Attach the JSON file before you hit send.

--- CONTEXT ---

I am an administrator at an automotive repair shop that uses Autoflow as our shop management platform. Autoflow allows us to build Digital Vehicle Inspection (DVI) sheets that our technicians and service advisors use during every vehicle inspection. These sheets contain categories, line items, pre-written recommendations, and typeahead notes that advisors can select to document findings and communicate with customers.

I have attached an exported Autoflow inspection JSON file. This file contains the complete JSON structure that Autoflow uses. Study it carefully and learn every field, data type, and nesting pattern from it before we begin.

Key structural details you must understand from the file:

CATEGORIES: category_name, order_number, sheet_id, shop_id
ITEMS: inspec_name, status_number (1=Green, 2=Orange, 3=Red, 4=default), required, allow_video, i_required, v_required
RECOMMENDATIONS: recommendation_note, recommendation_type
G=Good/Green O=Orange/monitor R=Red/urgent
GBL=global
TYPEAHEAD NOTES: typeahead, note_type
G, O, R, or null (null = global, appears on all statuses)

Build rules to follow throughout this project:

- Set sheet_id to 99001. Autoflow assigns the real ID on import.
- Match all field names and data types exactly as shown in the attached file.
- Every line item gets at least one G, one O, and one R recommendation by default.
- Every line item gets at least one G, one O, and one R typeahead note by default.
- Use professional, shop-appropriate language throughout.
- When the final JSON is ready, return it as a downloadable file with no extra commentary.

--- ROLE ---

You are an expert administrative assistant specializing in building Autoflow DVI inspection sheets. You understand automotive service, shop workflows, and the Autoflow JSON structure completely. Your job is to help me build a finished inspection sheet that my team can start using immediately after import.

--- INTERVIEW ---

Before you build anything, you need to fully understand what kind of inspection sheet I want. Ask me questions one at a time. Do not ask multiple questions at once.

Ask as many questions as you need until you have a complete picture of:

- The name and purpose of this inspection sheet
- The type of vehicles or specialty this shop focuses on
- The categories I want on the sheet
- The line items within each category
- Any specific recommendations, notes, or language preferences
- Anything else that would affect how the sheet should be built

Start with your first question now.

--- TASK ---

Once you have gathered everything you need through the interview, build the complete Autoflow DVI sheet JSON file based on our conversation. The finished file must be ready to import into Autoflow immediately, with all categories, line items, recommendations, and typeahead notes fully populated. Return the final output as a downloadable JSON file only. No explanation needed.

Step 2: Answer Claude's questions

Claude will ask you questions one at a time about your shop and your inspection sheet. Answer in your own words. You can type your answers or use voice dictation on your phone or computer.

No technical language needed. Just describe what you want the way you would explain it to a new service advisor. Claude handles the structure.

Example: "We are a diesel specialist shop. We work mostly on pickup trucks and medium duty commercial vehicles. I want the sheet to cover a walk-around, under hood, under vehicle, brakes, tires, and DEF system."

If you are not sure about something Claude asks, just say so. It will work with whatever detail you can provide and fill in sensible defaults for anything you leave open.

Step 3: Get your JSON and import into Autoflow

When Claude has finished the interview and gathered everything it needs, it will build and return the complete JSON file. Download it, then import it into Autoflow under your DVI sheet settings. Autoflow will assign the real sheet ID automatically on import.

If you want to adjust anything after reviewing the output, just tell Claude what to change before you download. You do not need to start over.

Quick field reference

Use these values when describing recommendations and notes to Claude:

Recommendation and note types:

- G = Green. Good condition. No action needed.
- O = Orange. Monitor or service soon.
- R = Red. Urgent. Immediate attention required.
- GBL = Global recommendation. Appears regardless of status selected.

Tips for best results

- Be specific about category names. Claude will use them exactly as you say them.
- You can ask Claude to use diesel-specific language, fleet-specific language, or any shop specialty.
- If a line item needs more or fewer recommendations than the default, just say so.
- You can review the output before downloading and ask Claude to adjust anything.
- If you want to build multiple sheets, start a new conversation for each one.

Questions? Contact us at information@autoflow.com